



## **Grange Farm Steering Group Committee**

### **Initial Meeting with One Enterprise Ltd (Independent Tenant Advisor)**

**Thursday 26<sup>th</sup> February 2015**

#### **Key Actions**

Present: Bill Beardon, Juliana Nkansah, Suraya Habibzay, Shivakuru Selvathurai, Sophia Odje, Ann Witter, Davd Amin (One Enterprise Ltd - John Harvey, Tim Chaudhry & Raj Kumar)

1. Evaluation form circulated to be used for monitoring the performance of One Enterprise Ltd after each support / training session
2. Council to share findings from the Needs Survey with the Steering Group
3. Steering Group would like to see Architects interviewed by the whole of the group.
4. Terms of reference needs to be updated to include selection of chair and vice chair, fuller remit to include post handover management of the estate, dealing with disputes, code of conduct, maximum and minimum number of members, linking to the decision making bodies such as the Project Board, councillors and link back to the open meetings and wider community.
5. Agreed best time for meetings with One Enterprise Ltd is Wednesdays at the Northolt Road Community Centre at 19:00 start.
6. Schedule of initial meetings with One Enterprise:
  - Wed 4<sup>th</sup> March 19:00: Working as an Effective Team and Terms of Reference
  - Wed 25<sup>th</sup> March 19:00: The Selection and Recruitment Process
  - Wed 15<sup>th</sup> April 19:00: Strategies for engaging the wider community
7. In terms of additional support the Community Engagement Team needs to play a more active role with engaging the Grange Farm community to participate with the regeneration programme and attend the Steering Group committee meetings (as part of an exit strategy when the consultants finish providing support).
8. Key issue is the need to improve communication and this will be explored further by the Steering Group, including organising on site events and using the website
9. Steering Group agreed the font and style of document for a Charter being prepared
10. Next Open Meeting: Wednesday 11<sup>th</sup> March at 19:00 at the British Legion